

**BEACON FALLS BOARD OF SELECTMEN
REGULAR MONTHLY MEETING
MONDAY, JANUARY 14, 2013
MINUTES
(Draft, Subject to Approval)**

First Selectman Gerard F. Smith called the Monthly Meeting of the Beacon Falls Board of Selectmen to order at 7:30 P.M. with the Pledge of Allegiance. He then wished all in attendance a Happy New Year!

PRESENT: First Selectman Gerard Smith, Selectman David D'Amico and Selectman Christopher Bielik.

ALSO PRESENT: Treasurer, Michael Krenesky, Susan Dowdell, Mary Ellen Fernandes, G. Komarewsky, Helen Mis, Susan Cable, Peter Betkoski, Richard Minnick, Ron Holzman, W. Classey, M. Buchard and Ed Groth. Tax Collector Ursula Henry came in later during the meeting.

BID OPENING – 1999 Ford F 350 – Public Works Vehicle.

Seven (7) Sealed Bids were received and opened by the First Selectman. (see attached results). **C. Bielik made motion to award the highest bid to Charles Edwards in the amount of \$8010, 2nd by D. D'Amico. All aye.** Clerk will notify C. Edwards.

APPROVAL OF MINUTES

1. 12/10/2012 – BOS Regular Monthly Meeting. C. Bielik noted this meeting was not a Special Meeting, but a Regular Monthly Meeting. **C. Bielik made motion to approve the Minutes with the above correction noted, 2nd by D. D'Amico. All aye.**
2. 12/20/2012 – Special Board of Selectmen Meeting held to discuss Library Coverage and the C-Pace Program. **D. D'Amico made motion to accept the Minutes as presented, 2nd by C. Bielik. All aye.**

REPORTS

1. **Report of the Resident Trooper.** No Resident Trooper's Report presented.
2. **Report of the Wastewater Treatment Plant.** Board noted that when the UV lights are not being used, the Town can expect to save at least \$1300 a month. G. Smith added this was a good move. He also noted Woodward & Curran is still in process of doing markings. **D. D'Amico made motion to accept report as presented, 2nd by C. Bielik. All aye.**
3. **Report of the Fire Marshal.** C. Bielik made motion to accept the report as presented, 2nd by D. D'Amico. All aye. It was noted the Fire Department had checked out the Town Hall as there had been an odor of smoke noted. Everything checked out OK.

4. **Report of the Finance Manager.** C. Bielik made motion to accept the report as presented and forward it to the Board of Finance for its review, 2nd by D. D'Amico. All aye.
5. **Report of the Tax Collector.** D. D'Amico made motion to accept the report and forward it to the Board of Finance for its review, 2nd by C. Bielik. All aye. It was noted that people are using the bank for tax payment.
6. **Report of the Treasurer.** C. Bielik made motion to accept the report as presented and submit to the Board of Finance for its review, 2nd by D. D'Amico. All aye. M. Krenesky noted he will be including the Flag Fund in this report and will keep the Police Fund included until they change the name from the Town to the Police Department. He noted there is \$140 in the Flag Fund.
7. **Report of the Town Clerk.** D. D'Amico made motion to accept the report as presented and submit it to the Board of Finance for its review, 2nd by C. Bielik. All aye.

C. Bielik made motion to include the following under Reports: Town Nurse, 2nd by D. D'Amico. All aye. C. Bielik made motion to also include the Animal Control Officer's Report, 2nd by D. D'Amico. All aye.

8. **Report of the Library.** D. D'Amico made motion to accept the report as presented, 2nd by D. C. Bielik. All aye.
9. **Report of the Custodian.** D. D'Amico made motion to accept the report as presented, 2nd by C. Bielik. All aye. C. Bielik commended Peter Colon, the Custodian for reporting the smell of smoke at the Town Hall and calling the Fire Department.
10. **Report of the Fire Department.** C. Bielik made motion to accept the report as submitted, 2nd by D. D'Amico. All aye. Report noted that Town called Oxford for a ladder truck, with D. D'Amico noting he believed this was needed because of a chimney fire.
11. **Report of the Town Nurse.** D. D'Amico made motion to accept the report as presented, 2nd by C. Bielik. All aye. G. Smith noted that B. McGee services shadowing the Town Nurse has worked out very well and she will be back this year.
12. **Report of the Animal Control Officer.** C. Bielik made motion to accept the report as presented, 2nd by D. D'Amico. All aye.

READING OF CORRESPONDENCE

1. Letter received from the Tax Collector with regard to overpayment of taxes. C. Bielik made motion to approve the tax refunds for a total of \$238.82, 2nd by D. D'Amico. All aye.
2. Letter received from Beacon Hose Company No. 1 with regard to the addition of Karen Bulinski to be eligible for the Company's Tax Abatement for 2012. This information should be forwarded to George Shea, Chairman of the Service Award Committee.
3. Letter from S. Posick received. Clerk will make copies for each Selectman.

4. Board of Selectmen has been invited to participate in the Friends of the Library Scrabble Challenge to be held on March 21, 2013. Board agreed to participate and will put a team together.
5. G. Smith noted he had received correspondence with regard to reports of the Animal Control Officer dating back to 2002 and 2003. He noted these records are not required to be kept after three (3) years. Some of the records were found, and the Town has met the requirements.
6. Letter received from Eric Moraniec resigning as a member of the Conservation Commission. **C. Bielik made motion to accept his resignation with regret, 2nd by D. D'Amico. All aye.**
7. Letter from Raymond Jurzynski asking to be considered for appointment as a member of the Planning & Zoning Commission.
8. Letter received from Liz Falzone with regard to being appointed to fill a vacancy on the Zoning Board of Appeals.
9. Letter from Public Works to the Board of Finance requesting a transfer of \$15,000 from Line Item # 10-59-1665 – Town Road Aid to Line Item # 10-59-1703 – Vehicle Maintenance.
10. Informational packet received from Richard Minnick, the Toby's Pond and Open Space Steward. R. Minnick gave a brief report on what has been going on at Toby's Pond. He noted that the bridges had been destroyed but all the crossings have been replaced with pipes. It is hoped that emergency vehicles and maintenance would be able to use the western side. A good impact was made at trying to control the invasive species. Boy Scout Troop 138 has already done a lot of work, the Cub Scouts did some planting and the trash and garbage have been picked. He stressed the importance of volunteers doing all of this work. He noted the Pond is being used, with canoes and kayaks using the area. He noted the Town Crew has also done a lot of work. He reported that a pile of used pavers were stolen along with the signs and the flag has been turned upside down. He would like to continue getting Town support. The Board thanked R. Minnick for all he has done. **D. D'Amico made motion to have Richard Minnick continue in his role as Toby's Pond and Land Use Steward for another year, 2nd by C. Bielik. All aye.**

OLD BUSINESS

1. **C. Bielik made motion to adopt the C-Pace Resolution, 2nd by D. D'Amico. All aye.**

APPROVING RESOLUTION
(Draft dated 8/16/12)

**CITY/TOWN OF BEACON FALLS
RESOLUTION TO APPROVE**

COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (“C-PACE”)

AGREEMENT WHEREAS, Section 157 of Public Act No. 12-2 of the June 12, 2012 Special Session of the Connecticut General Assembly (the “Act”) established a program, known as the Commercial Property Assessed Clean Energy (C-PACE) program, to facilitate loan financing for clean energy improvements to commercial properties by utilizing a state or local assessment mechanism to provide security for repayment of the loans; and

WHEREAS, the Act authorizes the Clean Energy Finance and Investment Authority (the “Authority”), a public instrumentality and political subdivision of the State charged with implementing the C-PACE program on behalf of the State, to enter into a written agreement with participating municipalities pursuant to which the municipality may agree to assess, collect, remit and assign, benefit assessments to the Authority in return for energy improvements for benefited property owners within the municipality and for costs reasonably incurred by the municipality in performing such duties; and

WHEREAS, the Commercial Property Assessed Clean Energy (“C-PACE”) Agreement (the “C-PACE Agreement”) between the Town of Beacon Falls and the Authority, as attached hereto, constitutes the written agreement authorized by the Act.

NOW, THEREFORE, BE IT RESOLVED:

(a) that we, the Town of Beacon Falls, Board of Selectmen, constituting the legislative body of the Town of Beacon Falls, hereby approves the C-PACE Agreement, and

(b) that First Selectman Gerard F. Smith is hereby authorized and directed, on behalf of the Town, to execute and deliver the C-PACE Agreement, substantially in the form attached to this Resolution, for the purposes provided therein, together with such other documents as he or she may determine to be necessary and appropriate to evidence, secure and otherwise complete the C-PACE Agreement.

2. Discussion of the Plan of Conservation and Development (POCD). Discussion focused on \$20,000 still owed to Planning Consultant Brian Miller for his work on the Plan of Conservation and Development. R. Minnick gave a history of what has gone on, and it was his opinion that the Plan presented by B. Miller is not what it should be, and he did not want to present it to the CNVCOG in its present format. He noted this plan is very important as it is necessary to have when the Town applies for various funding. Peter Betkoski, member of the Planning & Zoning Commission, suggested there be a special meeting with various people who has been involved with this plan and with Brian Miller to further discuss this. **G. Smith set a Special Meeting date for Wednesday, January 23, 2013 at 6:00 P.M.** to meet with those involved with the Plan of Conservation and Development, including Chairs of the Land Use Board and the POCD members. R. Minnick will provide list of persons to invite. Clerk will set up meeting.

NEW BUSINESS

No New Business at this time.

APPOINTMENTS

1. **C. Bielik made motion to appoint Michael Opuszynski to serve on the Conservation Commission filling the vacancy left with the resignation of Eric Moraniec, 2nd by D. D'Amico. All aye.**
2. **C. Bielik made motion to appoint Liz Falzone to serve on the Zoning Board of Appeals to fill the vacancy left with the resignation of William Giglio, 2nd by D. D'Amico. All aye.**
3. **D. D'Amico made motion to appoint Raymond Jurzynski to serve on the Planning & Zoning Commission, 2nd by C. Bielik. All aye.**

BUDGET TRANSFER REQUESTS

1. Budget transfer of \$5,000 from the Contingency Fund to the Library Budget Line Item 10-69-1019 to fund a part-time Library Assistant through the end of June 30, 2013. **Motion made by C. Bielik to approve this transfer, 2nd by D. D'Amico. All aye.** This will be forwarded to the Board of Finance.
2. **C. Bielik made motion to transfer \$15,000 from Public Works Line # 10-59-1665 – Town Road Aid to Line Item # 10-59-1703 – Vehicle Maintenance, 2nd by D. D'Amico. All aye.**

G. Smith then welcomed Tax Collector Ursula Henry who noted she had met with Assistant Linda Holt several times. U. Henry noted the Town has a high collection rate of taxes (93%), which is in line with other area Towns. She is planning on taking a closer look at sewer and water. As her goal is to how better serve the public, she would like to keep the Tax Office open on Thursday evenings until 9:00 P.M. She will be in the office

at that time. D. D'Amico made motion to approve the expansion of the Tax Office to include Thursday evening hours until 9:00 P.M. 2nd by C. Bielik. All aye.

COMMENTS FROM THE PUBLIC

1. Susan Dowdell, 32 Wolfe Avenue, thanked the Board of Selectmen for planning on putting a team together for the Annual Friends of the Library Scrabble Challenge.
2. S. Dowdell would like to make sure the library staff is notified of any occurrences in the Town Hall, such as the recent detection of smoke in the building.

With no further business, **D. D'Amico made motion to adjourn the meeting at 8:25 P.M. 2nd by C. Bielik. All aye.**

Respectfully Submitted,

Karen A. Wilson

Clerk for the Board of Selectmen – Regular Monthly Meeting 01/14/2013.